

TERMS AND CONDITIONS FOR THE SUPPLY OF BACK PACKS
(1000 nos.)

E-tenders are invited for the supply of Laptop Back pack 1,000 nos.

1. Tenders will be opened by authority concerned as per the schedule.
2. Tender document should be uploaded through the website WWW.etenders.kerala.gov.in Terms and conditions can also be downloaded from this website and cost of tender form mentioned should be remitted through online. Tenders received contrary to the above direction are liable to be rejected.
3. Rates should be **exclusive of GST and inclusive of all other expenses** and for delivery of the items at our factory at kuttanellur, Thrissur.
4. Adequate **Samples** should be submitted to this office **on or before 27.03.2023** by Tenderers.
5. Each tenderer must remit an Earnest Money Deposit **1% of the quoted amount** through online.
6. Every tenderer should produce Address proof along with photo and signature to be attested by Gazetted Officer and Tax registration Certificate issued by the commercial tax department attested by gazetted officer. They have to upload the clientele list as well. The proof of Annual turnover should be uploaded.
7. The acceptance of tenders will be communicated to the tenderers in writing,
8. The Managing Director reserves to himself the right to reject the tender or to accept the tender.
9. The successful tenderer shall, before signing the agreement and within the period specified in the letter of acceptance of this tender shall deposit a sum equivalent to **5 %** of the total value as **security deposit** which will be refunded on successful completion of the guarantee period.
10. The tenderer should send along with his tender a preliminary agreement in the appended form duly executed and signed in stamp paper worth Rs.200/-
11. The Managing Director will be at liberty to terminate the contract without assigning any reason either wholly or in part in one week's notice.
12. Ordinarily payments will be made only after **one month from the date of supply**.
13. The contract shall not be sublet without the permission of the Managing Director.

14. No articles shall be supplied to the corporation except on a requisition in writing signed by Managing Director or such other person authorized by the Managing Director in writing to do so.
15. The tenderer shall undertake to supply the item according to the standard sample and/or specifications.
16. No representation for enhancement of rates once accepted will be considered.
17. All disputes, questions and claims arising out of or touching this agreement shall be subject to the exclusive jurisdiction of the courts at Thrissur only.

SUMMARY OF NOTICE INVITING TENDER

Due Date & Time of Submission of tender	27.03.2023, 6 p. m.
Date & Time for Opening of tender	29.03.2023, 10 a. m.
Date upto which rates are to be firm	30 days from the date of opening of the tender
Price of tender form	Rs. 944/- including GST
Earnest Money Deposit	1% of the quoted amount