

**THE PHARMACEUTICAL CORPORATION (IM) KERALA LTD
KUTTANELLUR P.O THRISSUR – 680014**

**TENDER DOCUMENT FOR DEPLOYMENT OF SECURITY
GUARDS**

THE PHARMACEUTICAL CORPORATION (IM) KERALA LTD
KUTTANELLUR P.O THRISSUR – 680014

TENDER NOTICE

- 1 Name of work : Deployment of security guards
- 2 Earnest Money deposit : Rs.10000/-
- 3 Sale date of tender document : 30.06.2017 to 20.07.2017
- 4 Last date of receipt of tender document: 21.07.2017, 3.00 pm
- 5 Date of opening of tender document : 21.07.2017, 3.30 pm
- 6 Tender issued to :

Signature of the Tenderer

THE PHARMACEUTICAL CORPORATION (IM) KERALA LTD
KUTTANELLUR P.O THRISSUR – 680014

- 1 Name of work : Deployment of security guards

- 2 Name of Tenderer :

- 3 Address :

- 4 Telephone Number :

- 5 Quoted Amount
(both in words and figures) :

- 6 Details of EMD :

- 7 List of Certificates enclosed :

Signature of the Tenderer

GENERAL CONDITIONS

1. The tender shall be submitted in the document purchased from the office
2. Last date of submission of tender is 21.07.2017, 3.00p.m and tender will be opened on the same day at 3.30p.m
3. No tender will be accepted after the stipulated time and date
4. The cost of tender document is Rs 1000/- plus tax
5. The cover containing the tender should be super scribed with the words “ Tender for deploying security personnel”
6. The tender should be submitted along with EMD of Rs. 10000/-. EMD can be remitted in the form of DD drawn in favour of Managing Director, Oushadhi payable at Thrissur or by cash. In case EMD is remitted by cash, cash receipt shall be submitted along with the tender. The EMD of unsuccessful tenderer shall be released within 30 days from the date of opening of tender.
7. An amount of Rs. 50,000/- should be remitted by the successful tenderer towards security deposit which will be released only after the satisfactory completion of period of contract.
8. The tenderer should quote rate as per Minimum Wages Act, that is the rate quoted should include basic pay, VDA, PF,ESI etc
9. The security agency will provide necessary number of female and male security guards in the factory of Oushadhi at Kuttanellur, hospital at Thrissur, sub centre at Pariyaram-Kannur, Pathanapuram-Kollam and factory at muttathara-Trivandrum as required by Oushadhi. The security guards shall be provided in 3 shifts of 8 hours. **The male security guards shall be Ex service personnel.** One among the personnel engaged shall be nominated as the supervisor who shall supervise the work of the security guards engaged by the agency.
10. The security guards provided by the security agency at Oushadhi will be having good physical fitness with a qualification of pass in SSLC basic literacy and below the age of 58 years.

Signature of the Tenderer

11. The security agency shall remove and replace any security guards in case any complaint is raised by Oushadhi. The managing Director of Oushadhi or the officer authorized by him reserve the right to direct any security personnel engaged by the security agency not to enter the premises of Oushadhi without assigning any reason whatsoever.
12. The security guards provided by the security agency will be the employees of the Security agency and will not have any right in Oushadhi for any monetary and other benefits including continuation of employment. There will not be any employer-employee relationship between the security guards deployed by the agency and Oushadhi.
13. The security guards employed by the security agency shall have adequate knowledge to operate fire fighting devices and in the event of any fire the security guards are responsible to extinguish it in the first instance.
14. Before deploying the security guards the security agency would verify character, behavior and track records of the security guards and ensure that only good personnel are deployed. Any of the security guards provided shall not have adverse entry in the police records.
15. In case of absence, sick leave, accident etc of the security guards substitution would be provided in time by the security agency.
16. The tenders shall have all statutory licences including ESI and PF registrations. All statutory payments including ESI, PF etc, would be the responsibility of the contractor. He should provide documentary evidence every month to prove the statutory payments failing which fee will be withheld.
17. The successful tenders should enter into an agreement with the corporation for the successful completion of the contract.
18. The rates quoted should be inclusive of all taxes and it should be firm without any escalation till the expiry of contract period.
19. The tenderer can visit the work site prior to the submission of the tender.
20. Any clarification regarding the tender can be had from the office during working hours on all working days.
21. The Managing Director reserves the right to accept or reject the tender without assigning any reason whatsoever. The decision of the Managing Director will be final.

Signature of the Tenderer